

AGENDA
RE-ORGANIZATION MEETING
MAYOR AND COUNCIL
JANUARY 2, 2025

Mayor Chegwidden to call the meeting to order and to read the Open Public Meeting Statement as follows:

"This is the Annual Re-Organization Meeting of the Mayor and Council of the Borough of Wharton which was advertised in the print media as required by law. A copy of the annual meeting schedule is posted in the Municipal Building."

Swearing in Council Members

Mayor Chegwidden to announce that the Morris County Clerk's Office has determined that at the last General Election, Nicole Wickenheisser and Thomas Yeager were duly elected to the positions of Council Members for the Borough of Wharton for a term of three years.

Mayor Chegwidden to call both Council Members to the platform to be sworn in.

Mayor Chegwidden to invite the Council Members to address the public.

Roll Call

Mayor Chegwidden to request Roll Call:

Councilman Vincent Binkoski
Councilwoman Ana Jones
Councilman Robert Norton
Councilwoman Paola Vasquez
Councilwoman Nicole Wickenheisser
Councilman Thomas Yeager

Flag Salute

Mayor Chegwidden to lead those present in the Salute to the American Flag.

Election of Council President

Motion by _____ seconded by _____ to elect _____ as Council President for the year 2025.

ROLL CALL VOTE: YEA:	NAY:	ABSENT:	ABSTAIN:
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Fire Department Appointments

The following appointments are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion of these appointments unless a Council Member requests, in which case, the appointment will be considered separately.

Wharton Borough Fire Chief, Douglas Ploth, for the year 2025 - term to expire 12/31/25.

Wharton Borough Fire Department Deputy Chief, Michael Marks Jr., for the year 2025- term to expire 12/31/25.

Wharton Borough Fire Department Battalion Chief, Christopher Elio, for the year 2025- term to expire 12/31/25.

Wharton Borough Fire Department Captains:

- Louis Ploth
- Tyler Muzzillo

Wharton Borough Fire Department Lieutenant:

- Caesar Rios

All one-year terms to expire 12/31/25.

Motion to confirm all appointments _____ seconded by _____

ROLL CALL VOTE: YEA:	NAY:	ABSENT:	ABSTAIN:
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Mayor Chegwidden and Councilman Yeager to administer the Oaths of Office for the Fire Department.

Consent Agenda

The following items are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which case, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- Resolutions: R-01-25: Meeting Schedule
R-02-25: Temporary Budget
R-03-25: Temporary Capital Budget
R-04-25: Cash Management Plan
R-05-25: Professionals Resolution- Competitive Contracting

R-06-25: Professionals Resolution- Discretionary
R-07-25: Authorizing Agreement for Risk Management Services
R-08-25: Approve Agreement Health Benefits Producer
R-09-25: Fixing Interest Rate on Delinquent Taxes for 2025
R-10-25: Authorizing the Tax Collector and Utility Collector to Cancel Balances under \$10.00
R-11-25: Authorizing Returned Check Fee
R-12-25: Designating Public Agency Compliance Officer
R-13-25: Authorizing Signatures and Approvals of Purchase Orders if Administrator/CFO is Not Available
R-14-25: Setting Hourly Fee for Independent Attorneys
R-15-25: Liability Search Officer for 2025
R-16-25: Tax Search Officer for 2025
R-17-25: Authorizing Certain Payments Outside of Scheduled Council Meetings
R-18-25: Authorizing Re-Establishment of Petty Cash Funds
R-19-25: Designating Official Newspapers for 2025
R-20-25: Authorizing Signatures on Borough Checks
R-21-25: Establish Bid Threshold
R-22-25: Authorizing Grant Applications if Due Date is Outside of Scheduled Council Meetings
R-23-25: Appointment of 2025 Local Emergency Planning Committee
R-24-25: Tort Claims Required Notice
R-25-25: Volunteer Appreciation Program for 2025
R-26-25: Authorizing Participation in the Morris County Co-Operative Purchasing Program
R-27-25: Authorizing Participation in the State Co-Operative Purchasing Program
R-28-25: Authorizing Participation in the Somerset County Co-Operative Purchasing Program
R-29-25: Authorizing Participation in the Bergen County Co-Operative Purchasing Program
R-30-25: Authorizing Participation in the Cranford Police Co-Operative Purchasing Program
R-31-25: Authorize Participation in the Sourcewell Co-Operative Purchasing Program
R-32-25: Authorizing Participation in the Educational Services Commission of NJ Co-Operative Purchasing Program
R-33-25: Authorize Participation in OMNIA Co-Operative Purchasing Program
R-34-25: Authorize Participation in NJ Edge Co-Operative Purchasing Program
R-35-25: Authorize Participation in Keystone Purchasing Network
R-36-25: Authorize Participation in the TIPS Co-Operative Purchasing Program
R-37-25: Recomending the Appointment of Judge, Public Defender and Prosecutor
R-38-25: Appoint Records Custodians

R-39-25: Approve Third Amendment to Interlocal Services Agreement with the Township of Mine Hill to Provide Local Police Coverage
R-40-25: Authorize Shared Service Agreement Borough of Chester-Solid Waste Curbside Pickup
R-41-25: Interlocal Services Agreement Mt. Olive- Health

Mayor's Appointments that Require Council Consent

Alternate to Morris County Open Space and Farmland Preservation Representative- Paola Vasquez, one-year term to expire 12/31/25

Alternate Police Chaplain- James Gottshall, one-year term to expire 12/31/25

Alternate School Crossing Guards- Sue Adams, Alberto Calderon-Farfan, Christina Dorr, and James McCormick one-year terms to expire 12/31/25

Assistant Administrator- Gabrielle Evangelista, one-year term to expire 12/31/25

Assistant Director of Public Works- Thomas Quillinan, one-year term to expire 12/31/25

Assistant to Construction Official- Desinez Ruffo, one-year term to expire 12/31/25

Board of Health Members- Doreen Thompson, Nancy Leone, and Michael Ross, three-year terms to expire 12/31/27

Board of Health Secretary- Desinez Ruffo, one-year term to expire 12/31/25

Board of Health Secretary for Licensing- Cheryl Muzzillo, one-year term to expire 12/31/25

Certifying Payroll Officers- Diana Spina and Joseph Kovalcik Jr. one-year terms to expire 12/31/25

CFO- Joseph Kovalcik Jr.- tenure

Clean Communities Coordinator- Scott Hutchins, one-year term to expire 12/31/25

Community Affairs Coordinator- Cheryl Muzzillo, one-year term to expire 12/31/25

Deputy Borough Clerks- Cheryl Muzzillo and Desinez Ruffo, one-year terms to expire 12/31/25

Deputy Emergency Management Coordinators- David Young and Leon Stickle, one-year terms to expire 12/31/25

Deputy Fire Official- John Webber, one-year term to expire 12/31/25

Deputy Housing and Zoning Official- Patrick Laverty, one-year terms to expire 12/31/25

Deputy Tax Collector- Sandi Critchlaw, one-year term to expire 12/31/25

Deputy Water/Sewer Collector- Diana Spina, one-year term to expire 12/31/25

Director of Public Works- Scott Hutchins, one-year term to expire 12/31/25

Fire Official- Richard Cloughley, one-year term to expire, 12/31/25

Matrons- Melanie Hvid-Cole, Jen O'Malley-Dorr, Vicky Santana-Stickle, one-year terms to expire 12/31/25

Municipal Alliance Coordinator- David Young, one-year term to expire 12/31/25

Municipal Housing Liaison for COAH- Patrick Laverty, one-year term to expire 12/31/25

Personnel Administrator- Gabrielle Evangelista, one-year term to expire 12/31/25

Planning Board Secretary- Desinez Ruffo, one-year term to expire 12/31/25

Police Chaplain- Father Lemmuel A. Camacho, one-year term to expire 12/31/25

Qualified Purchasing Agent- Katelin Lorito, four-year term to expire 12/31/28

Recreation Director- Cheryl Muzzillo, one-year term to expire 12/31/25

Recycling Coordinator- Scott Hutchins, one-year term to expire 12/31/25

School Crossing Guards- Sue Adams, Alberto Calderon-Farfan Kathleena Jackson, Jackie Kelly, Deborah Kline, Maureen Macalalag, Stephanie Mertz, Clifford Rollins, and Robert Thrower, one-year terms to expire 12/31/25

Water/Sewer Clerk- Sandi Critchlaw, one-year term to expire 12/31/25

Water/Sewer Operator- Nicholas DeRosa, one-year term to expire 12/31/25

Zoning/Housing Enforcement Official/Road Opening Official – Leon Stickle, one-year term to expire 12/31/25

Committee Appointments

Alternate Members to Finance Committee - #1 - Councilwoman Wickenheisser and #2 –Councilman Norton

Community Relations- (includes Recreation Committee, Celebration Public Events, Regionalization Committee- Shared Services, Senior Citizen Association) – Councilwoman Wickenheisser

Environmental Commission- Consists of Mayor and Council Members

Finance- (includes Insurance, Budget, Personnel, CFO, Street Lighting, Tax Assessor, Tax Collector, Community Development) – Councilman Binkoski

Finance Committee- Councilman Binkoski (Chair), Councilwoman Vasquez, and Councilman Yeager

Health/Welfare- (includes Board of Health, Public Assistance, Library) – Councilwoman Jones

Personnel Committee- Councilman Binkoski (Chair), Councilwoman Vasquez and Councilman Yeager

Public Affairs- (includes Building Inspector, Housing Inspector, Planning Board, Licenses, Zoning Officer, School Sub-Committee) – Councilwoman Vasquez

Public Safety- (includes Police Department, Fire Department, First Aid Squad, Municipal Court, Emergency Management, Elections) - Councilman Yeager

Public Works- (includes Parks, Building/Grounds, Sanitation, Maintenance Shop, Engineering, Streets and Roads, Water and Sewer) – Councilman Norton

Mayor's Appointments

Alternate Members to the Community Development Revenue Sharing Committee- Vince Binkoski/Joseph Kovalcik, Jr., one-year term to expire 12/31/25

Mayor Representative to the Morris County Community Development Revenue Sharing Committee- Paola Vasquez, one-year term to expire 12/31/25

Planning Board Alternate- Lawrence Biehler, two-year term to expire 12/31/26

Planning Board Class 3 Member- Councilwoman Vasquez, one-year term to expire 12/31/25

Trustee of Library- Debra Demattio, five-year term to expire 12/31/29

Ordinance

Councilman Yeager to introduce O-01-25, “An Ordinance Amending Chapter 3, Article III, Section 13 of the Revised General Ordinances of the Borough of Wharton, County of Morris, State of New Jersey,” on first reading by title only.

Motion by _____ seconded by _____ to adopt O-01-25 on first reading.

ROLL CALL VOTE: YEA:	NAY:	ABSENT:	ABSTAIN:
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Mayor Chegwidden to set the date of January 20, 2025 for second and final reading.

Council Remarks:

Councilman Binkoski:

Councilwoman Jones:

Councilman Norton:

Councilwoman Vasquez:

Councilwoman Wickenheisser:

Councilman Yeager:

Mayor Chegwidden's Remarks

Public Portion

Mayor Chegwidden to open the meeting to the public, if you wish to be heard, please stand stating your name and address.

Mayor Chegwidden to close the meeting to the public.

Adjournment

Motion to adjourn by _____ seconded by _____